

DRAFT MINUTES
VIRGINIA OUTDOORS FOUNDATION
BOARD OF TRUSTEES MEETING
HISTORIC CHRIST CHURCH, WEEMS VA
OCTOBER 27, 2011

Board Members

Hank Hartz, Chair
Mark Allen
Harry Atherton
Suzanne Lacy
Charlie Seilheimer
Ben Chafin
Jeff Walker

Other Attendees:

Ned Carter, Blue Line Conservation
Nan Mahone, Conservation Partners
Nancy Ambler, Wood Thrush Conservation
Pete Glubiak, Attorney
Rex Linville, Piedmont Environmental Council
Todd Hochrein, VA Conservation Credit Exchange
Kevin Schmitt, VA Dept Agricultural and Consumer Services
Sarah Richardson, Land Conservation, Dept of Conservation and Recreation
Lee Stevens, Attorney
Carol Hughes, Northern Neck Land Conservancy (NNLC)
Fred Fisher, Office of the Attorney General
Fred West

Staff Members:

Bob Lee, Executive Director
Bobbie Cabibbo, Executive Assistant
Tamara Vance, Deputy Director, Easements
Martha Little, Deputy Director, Stewardship
Leslie Grayson, Deputy Director, Policy & Owned Lands
Anna Chisholm, Finance Manager
Bruce Stewart, Staff Attorney
Sherry Buttrick, Assistant Director of Easements
Kerry Hutcherson, Staff Attorney
Josh Gibson, Easement Project Manager
Jason McGarvey, Communications & Outreach Mgr.
Kristin Ford, Assistant Director of Easements
Philip Reed, Easement Project Manager
Laura Thurman, Easement Project Manager
Estie Thomas, Easement Project Manager

CALL TO ORDER BY THE CHAIRMAN

PUBLIC COMMENTS

Carol Hughes from the Northern Neck Land Conservancy (NNLC) welcomed VOF to the area and brought regards from the NNLC President, Mary Louisa Pollard.

Sarah Richardson, from DCR reported that the Land Preservation Tax Credit form dated 8/11 requests new information of interest to the General Assembly. The form requires information about type and how many linear feet of riparian buffer on the easement.

Pete Glubiak, Attorney – reminded VOF of the upcoming deadline for the VA Tax Department.

ORDER OF BUSINESS

Add to the Agenda for October 27/28, 2011:

- JONES ACUB as a Reconsideration and
- Burch project

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APPROVAL OF MINUTES

Amend July 2011 Board of Trustees Meeting Minutes to omit the words “three year” in the Preservation Trust Fund section to say “average” versus “three year average”.

Amend minutes to show that Philip Reed was at the meeting.

Motion made by Jeff Walker to accept minutes as amended; motion seconded by Suzanne Lacy and was passed unanimously.

DATES FOR CY 2012 BOARD OF TRUSTEES RESOLUTION

Amend Resolution to change typographical error in year from 2011 to 2012. Motion made by Harry Atherton to adopt the amended Resolution for CY 2012 Board of Trustees Meeting Dates; motion seconded by Mark Allen and passed unanimously. (See Attachment A)

RESOLUTION

Resolution to **Authorize the Executive Director to Provide an Extension of the Approval Time Period and to Review and Determine Fee Waiver Requests for Easement Projects Where More Than One-Year has elapsed since Board of Trustees Approval of an Easement Project.**

Motion made by Jeff Walker to adopt Resolution (see Attachment B); motion seconded by Mark Allen and passed unanimously.

FARM FRIENDLY TEMPLATE

Motion made by Harry Atherton to incorporate this template when appropriate beginning January 1, 2012; motion seconded by Suzanne Lacy and passed unanimously.

SALE PARCELS

Motion made by Mark Allen to form a Board Committee comprised of Hank Hartz, Mark Allen and Charlie Seilheimer; the committee will work with Staff to select a local realtor, negotiate sale and accept a bonafide offer with notice of offer to the Board. If no Board member objects, then staff and committee members may accept offer and close sale. If there is an objection raised by a member of the Board then the offer will be presented for full Board of Trustees consideration at next meeting; motion seconded by Suzanne Lacy and passed unanimously.

GIFT – WELLS

Lancaster County, 20.134 acres

Motion made by Mark Allen to accept a gift of an easement on this property vs. a fee simple gift. Terms of this easement are to be worked out with client attorney and staff but to follow the terms presented in the easement summary sheet i.e. no division with one dwelling of less than 2500 sq. ft.; motion seconded by Harry Atherton and passed with a vote of 6 to zero with Hank Hartz abstaining. (NOTE: Wells easement may be followed by fee simple donation of property with reserved life estate.)

PROJECTS - PTF

Easement - Hannabass, Carolyn – Bedford County - +/- 75 acres Motion made by Harry Atherton to award \$5,500 of PTF and approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Ball, Revocable Living Trust - Russell County - +/- 580 acres Motion made by Ben Chafin to award \$6,000 of PTF and approve easement as presented; motion seconded by Mark Allen and passed unanimously.

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Easement - Good Revocable Trust – Rockingham County - 191.961 acres Motion made by Harry Atherton to award \$6,000 of PTF and approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Harry Atherton asked that we include the effluent/irrigation issues when we talk about policy in February 2012.

Easement - Smith, William - City of Covington - 136.634 acres Motion made by Harry Atherton to award \$6,000 PTF and to approve easement with or without the 3.9 acre parcel due to possible subordination issues. If the 3.9 acre parcel is not included then there will be no additional dwelling allowed, if the easement includes the 3.9 acre parcel acreage there is one division and one additional dwelling allowed; motion seconded by Charlie Seilheimer and passed unanimously.

Easement - Eller, Rebecca - Grayson County - +/- 109 acres Motion made by Charlie Seilheimer to award \$6,000 PTF and approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement Reconsideration for PTF - Kincer, Mary – Wythe County 154 acres Motion made by Jeff Walker to award \$6,000 of PTF; motion seconded by Mark Allen and passed unanimously.

Easement - Morris, Clyde - Montgomery County – 70 acres Motion made by Jeff Walker to award \$5,000 of PTF and approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Roark, Howard & Phyllis – Nottoway County - 83.47 acres Motion made by Jeff Walker to award \$3,000 of PTF monies and approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement - Roark, Howard & Phyllis - Prince Edward County - 286.84 acres Motion made by Charlie Seilheimer to award \$3,000 of PTF monies; motion seconded by Harry Atherton and passed unanimously.

MR. J. W. ABEL SMITH TRIBUTE

Mr. Charlie Seilheimer read a tribute to Mr. Abel Smith and memories shared.

MR. J. W. ABEL-SMITH RESOLUTION

Mr. Seilheimer made a motion that the Board adopt the **RESOLUTION OF APPRECIATION** (Attachment C), thanking Mr. J. W. Abel Smith for his years of service to VOF and his devotion to land conservation; motion seconded by Harry Atherton and passed unanimously.

PROJECTS I - Abingdon, Staunton, & Blacksburg

Easement - Akers, Philip & Doris - Carroll County - 83.5078 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Askins, Justin - Montgomery County- 140.5 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement - Beck, H.R, P. P; & Beck Brothers, LLC – Augusta County - 341.31 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Mark Allen and passed unanimously.

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Easement - Big Springs Hunt Group (The) - Bath County - 352.44 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

In discussion the question was raised – what is the appropriate role for VOF in regulating noise, traffic, and quiet enjoyment of rural life? This topic was sparked by several requests for skeet shooting facilities or target ranges. Several board members pointed out that the same issues exist in relation to wineries and other uses that are becoming common on easement properties. Board members debated the role of local government vs. VOF and requested that the discussion be continued and expanded at February meeting.

Easement Amendment - Bird's Run Farm - Highland County - 0 new acres Motion made by Harry Atherton to approve easement amendment as presented; motion seconded by Suzanne Lacy approved unanimously.

Easement - Bryson, William - Pulaski County- +/- 148 acres Amend easement to add language allowing access through the easement to the existing dwelling which is not owned by easement donor. Motion made by Ben Chafin to accept easement as amended; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Buffalo Forge, LLC - Rockbridge County - 32.4 acres Amend easement to add Right of Way language to Legal Description allowing us access to the easement. Motion made by Mark Allen to approve easement as amended; motion seconded by Harry Atherton and passed unanimously.

Easement - Buffalo Forge, LLC - Rockbridge County - 277.157 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Caron/ Whisper Farm, LLC - Franklin County - 636.5 acres Motion made by Charlie Seilheimer to amend easement in Farm Building Section to allow an airplane hangar up to 7500 sq. ft. with prior written approval from VOF; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Eichelberger - Rockbridge County - 46.94 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Adjourn for lunch.

Easement - Jones, David/ Gehrken, G. Andrew - Henry County - 77.72 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement FRPP - Jones, Tom W. Foster Falls Property - Wythe County - 429.890 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - Kayser, Kenneth & Elizabeth - Roanoke County - 233.10 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement/ **Reconsideration** - Kozina – The Glen - Rockingham County - 191.115 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement - Lawson - Rockingham County - 277.039 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

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Easement Update - Mansfield - Highland County - 108.043 acres Motion made by Harry Atherton to amend easement by change the Public Infrastructure Expansion language to 25' from center line of road; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Middlebrook Farms, LLC - Augusta County - 268.623 acres Motion made by Charlie Seilheimer to approve the easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement/VLCF Partial Purchase - Milton, Julia - Montgomery County - +/- 194 acres Motion made by Charlie Seilheimer to approve easement with the following conditions:

- at 165 acres (no less) if the VLCF funds are not obtained for the additional parcels; or
- to approve easement with terms presented; and
- to allow staff leeway to further negotiate Stewardship responsibilities.

Motion seconded by Mark Allen and passed unanimously.

Easement - Mole Hill, LLC – (G. Knicely) - Rockingham County- 46.46 acres Motion made by Charlie Seilheimer to amend the easement in the Forestry Section to allow removal of trees for unpaved bike trails; motion seconded by Ben Chafin and approved unanimously.

Easement - Moore Farm - Rockbridge County - 305.02 acres Motion made by Suzanne Lacy to amend easement to acknowledge and allow for the existing buildings that are in the buffer zone and allow for their replacement in same location; motion seconded by Harry Atherton and passed unanimously.

Easement - Noble, Thomas & Mercia - Montgomery County - +/- 138 acres Motion made by Mark Allen to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Phillips - Rockingham County - 196.413 acres Motion made by Charlie Seilheimer to amend easement to remove any reference to a battlefield; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Somers/Hopkins - Highland County - 172.04 acres Motion made by Harry Atherton to amend easement to: (1) include Right of Way language for VOF access as the property does not have road frontage and (2) remove skeet shooting language in Building Section; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Turkey Ridge Land Corp. (Rogers) - Bath County - 728.513 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Van Dyke – Bath County - 21.36 acres Motion made to amend easement to remove Public Infrastructure Expansion language from Section I.2; motion seconded by Charlie Seilheimer and passed unanimously.

PROJECTS II - Warrenton & Charlottesville

Easement Amendment - Bauer, Carol & Michael Trustees - Albemarle County - 241.12 acres Motion made by Charlie Seilheimer to approve easement amendment as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement Amendment - Chapman, Kenneth & Carolyn - Albemarle County - 77.862 acres Motion made by Mark Allen to approve easement amendment as presented; motion seconded by Jeff Walker and passed unanimously.

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Easement - Collins, Jonathan or Angela – Halifax County – 156 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - CWL Associates / Beau Dudley - Rappahannock County - 217.9876 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Mark Allen and passed unanimously.

Easement - Falke, Kenneth & Julia - Loudoun County – 134 acres NOTE: Staff is recommending approval of easement with the 4.9 acres piece even though they are not contiguous. Motion made by Charlie Seilheimer to accept easement with or without the 4.9 parcel, pending outcome of legal team research; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Halifax Properties, LLC - Halifax County - 277.25 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - R. Barry Johnston Trust & The Patricia Johnston & R. Barry Johnston Trust – Rappahannock County - 203.4454 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Martin, Robert & Chrissy - Appomattox County- 564.67 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - McDowell, Michael & Wanda -Locust Level Farms - Halifax County - 402.33 acres Motion made by Ben Chafin to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement - Milton, John & Christine - Albemarle County - 763.074 acres NOTE: 4 parcels are included in the easement. Motion made by Harry Atherton to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement - Owens, Stanley & Margaret - Fauquier County - 217.7942 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement - Phillips, G. Brad & Christopher - Campbell County - 107.64 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Phillips, G. Brad & Jessie - Campbell County - 98.67 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Rose Mt. Enterprises, LLC - Greene County - 51.75 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - Schmitt, Carl & Priscilla - Greene County – 43 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement - Schwartz, Peter & Anna - Fauquier County - 86.1727 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement/ **Reconsideration** - Sinclair, Scott - Greene County- 194.583 acres Motion made by Suzanne Lacy to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

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Easement - Skylark Farm, LLC - Nelson County - 361.81 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement - Taylor, Helen Marie - Sylvania - Orange County – 469 acres Charlie Seilheimer recused himself from considering this easement. Motion made by Jeff Walker to approve easement as presented; motion seconded by Harry Atherton and passed 6 to 0 with Mr. Seilheimer not voting.

Easement - Taylor, John & Jeanette - Orange County - 205.953 acres Charlie Seilheimer recused himself from considering this easement. Motion made by Harry Atherton to approve easement as presented; motion seconded by Mark Allen and passed 6 to 0 with Mr. Seilheimer not voting.

Easement Amendment - Walker, Thomas - Rappahannock County - 374.8829 new acres Total acres 575 Motion made by Jeff Walker to approve easement amendment as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - White, Elijah - Loudoun County - 103.03 acres Motion made by Charlie Seilheimer to approve easement with or without the additional 3 acres (106.03) and to permit a change in the level of historic protection for the house; motion seconded by Ben Chafin and passed unanimously.

Easement - Wright, Frank & Kristin - Campbell County - 206.508 acres Motion made by Suzanne Lacy to amend the easement making it no division; motion seconded by Mark Allen and passed unanimously.

Easement - Allen, Donald & Patricia - Powhatan 207.40 acres Motion made by Suzanne Lacy to allow Public Infrastructure Expansion language if it is requested by Virginia Department of Transportation; motion seconded by Harry Atherton and passed unanimously.

Easement - Black, Thomas & Linda - Rockbridge - 205.105 acres Motion made by Suzanne Lacy to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Brandt Technologies, LLC - Montgomery - 192.813 acres Motion made by Suzanne Lacy to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

Easement - Fox Hill, LLC & Merrimac, LLC –Hampton - 43.66 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement/ Reconsideration Green Skyy, LLC - Suffolk - 601.57 acres Amend easement to allow for PIE language along both roads and to allow legal team to work on language for deed that limits skeet shooting range to personal use of or incidental for a hunt club. Motion made by Harry Atherton to accept easement as amended; motion seconded by Suzanne Lacy and passed unanimously.

Easement (ACUB) - Harrison, Lloyd Mead – Dinwiddie - 189.22 acres Motion made by Suzanne Lacy to approve easement as presented; motion seconded by Mark Allen and passed unanimously.

Easement - Nash, Winfred & Patricia – High View Farm-Appomattox County - 204.96 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Harry Atherton reminded the staff that when someone is keeping an owned piece of land out of the easement that the Board expects an explanation of the out parcel.

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Easement - Irvine, Christopher - Rockbridge County - 121.76 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement - Metzger, John - Rockbridge County – Note correct acreage is 541 not 563 acres as listed in Agenda. Amend the easement to include language limiting the the operation of a firing range to being “incidental to a hunt club”. Motion made by Harry Atherton to accept easement as amended; motion seconded by Mark Allen and passed unanimously.

Easement - Nunley, Anthony & Rhonda - Bedford County - 233.39 acres Motion made by Charlie Seilheimer to amend easement in the Restriction Section returning to template the Forestry and Grading paragraphs; motion seconded by Suzanne Lacy and passed unanimously.

Easement/Reconsideration - Ridgetop Land Trust - Lightburn – Louisa County - 582.36 acres Motion made by Harry Atherton to amend easement to add PIE language as requested by Louisa County; motion seconded by Mark Allen and passed unanimously.

Easement - Smith, Edsel & Ellen - Mecklenburg County - 121.67 acres Motion made by Jeff Walker to amend easement to allow “no structures larger than 400’...within 600’ of Goods Ferry Road” versus the 500’ listed in the Easement Summary Sheet; motion seconded by Charlie Seilheimer and passed unanimously.

Easement -Southall, Martin & Sandra - Amelia County - 412.43 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement-Vaden, Raymond-Montgomery County - 123.6 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Reconsideration Jones ACUB Fort Pickett – Motion made by Jeff Walker to amend easement to allow standard template oil and gas language to be added to the deed; motion seconded by Harry Atherton and passed unanimously.

ADJOURN

DRAFT MINUTES
VIRGINIA OUTDOORS FOUNDATION
BOARD OF TRUSTEES MEETING
HISTORIC CHRIST CHURCH, WEEMS VA
OCTOBER 28, 2011

Call to order by the Chairman 10:04

Introductions

Board Members

Hank Hartz, Chair
Mark Allen
Harry Atherton
Suzanne Lacy
Bob Lee
Charlie Seilheimer
Ben Chafin
Jeff Walker

Staff Members:

Bob Lee, Executive Director
Bobbie Cabibbo, Executive Assistant
Bruce Stewart, Staff Attorney
Tamara Vance, Deputy Director, Easements
Josh Gibson, Easement Project Manager
Sherry Buttrick, Assistant Director of Easements
Jason McGarvey, Communications & Outreach Mgr.
Kerry Hutcherson, Staff Attorney
Leslie Grayson, Deputy Director, Policy & Owned Lands
Kristin Ford, Assistant Director of Easements
Estie Thomas, Easement Project Manager
Martha Little, Deputy Director, Stewardship
Anna Chisholm, Finance Manager

Other Attendees:

Ned Carter, Blue Line Conservation
Nan Mahone Willborne, Conservation Partners
Pete Glubiak, Attorney
Todd Hochrein, VA Conservation Credit Exchange
Lee Stevens, Attorney
Joe Thompson, Northern Neck Land Conservancy (NNLC)
Fred Fisher, Office of the Attorney General
Mr. Dalton Griffith, landowner

CALL TO ORDER BY THE CHAIRMAN

Staff, guests and Board members took a tour of Historic Christ Church.

PUBLIC COMMENTS

Mr. Joe Thompson (NNLC) spoke.

PROJECTS III – Tappahannock

Easement-Gallant, Jason & Biever, Lisa-King George County-85.20 acres Motion made by Harry Atherton to accept easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement-Garland IV, James Vincent-Richmond & Northumberland County-164.32 acres Motion made by Charlie Seilheimer to accept easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement-Gibson, Robert and Nettie -King and Queen County -200.17 acres Motion made by Charlie Seilheimer to accept easement as presented; motion seconded by Jeff Walker and passed unanimously.

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Easement- Ginn, Randall-Essex-+/- 101.8 acres Note: the survey acreage is 104.5 acres Motion made by Charlie Seilheimer to accept easement as presented; motion seconded by Harry Atherton and passed unanimously.

Easement/ **Reconsideration**-Griffith, Dalton – Peckatone-Westmoreland County - 47.7 acres Note: there is an error in the Easement Summary Sheet there are only 2 dwellings allowed not 3 as the sheet denotes. Motion made by Jeff Walker to accept easement with change in dwellings allowed; motion seconded by Ben Chafin and passed unanimously.

Easement/ **Reconsideration** - Acree, Russel; Faggart Mary; Hanson, Judy; Niest, Barbara Hall Estate-Northumberland County - 8.8 acres Motion made by Jeff Walker to accept easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement-Harry George, LLC-Middlesex County -178 acres Motion made by Charlie Seilheimer to amend easement changing the aggregate square footage of dwellings to not to exceed 15,000 sq. ft. of versus 17,000 sq. ft.; motion seconded by Suzanne Lacy and passed unanimously.

Easement/**Reconsideration** - Longwood University – Hull Springs Farm – Westmoreland County -214.65 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement-Pearson, Charles - King George County -88.959 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement - Sami Sbitani Revocable Trust - King George County -197.07 acres Motion made by Charlie Seilheimer to amend easement allowing a total of 4 dwellings, 2 per parcel for an aggregate of 13,000 sq. ft. with no one (1) dwelling to exceed 4500 sq. ft. without prior approval; motion seconded by Harry Atherton and passed unanimously.

Easement-Terrell, Miles and Jewel - Caroline County - 118.868 acres Motion made by Jeff Walker to approve easement as presented; motion seconded by Suzanne Lacy and passed unanimously.

Easement-M.S. Terrell & Sons, Inc. – Essex County - 600.54 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement-Thomas, Sanford & Raymond - Essex County - 140.27 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement - Thomas, Raymond, Sanford & Donald - Essex County -388.838 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Jeff Walker and passed unanimously.

Easement – Thomas - Essex County - - Accomack County - 140.59 acres Motion made by Harry Atherton to approve easement as presented; motion seconded by Charlie Seilheimer and passed unanimously.

Easement/ **Reconsideration** - Woodland Investment Properties, LLC-King William County -1099 acres Motion made by Charlie Seilheimer to approve easement as presented; motion seconded by Ben Chafin and passed unanimously.

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Minnie Burch – Middlesex County – 640 acres The easement has come before this Board several times and it has been updated and is using the new Farm Ranch Protection Plan template; to confirm it is no division, 640 acres, a total of 2 dwellings. Motion made by Jeff Walker to approve easement terms as updated; motion seconded by Harry Atherton and passed unanimously. NOTE: The Board requested personal emails to notify recordation of this project.

PROJECTS IV –Warrenton

Easement Amendment-High Mountain Farm, LLC-Fauquier - 20 new acres 193 Total Motion made by Harry Atherton to approve easement amendment as presented; motion seconded by Jeff Walker and passed unanimously.

Boundary Line Adjustment (BLA) - Hoppmann Family, LLC-Fauquier - 275.29 acres - 2 acres transferred to Fauquier County Motion made by Harry Atherton to approve BLA as presented; motion seconded by Jeff Walker and passed unanimously.

Ben Chafin asked that staff present to Board at the February 2012 a fee structure including Boundary Line Adjustments. Include in presentation research found regarding what counties charge for services such as a BLA.

Easement Amendment-Potts Mill Farm, Potts Mill, LLC-Loudoun-316.85 acres 0 new acres Motion made by Jeff Walker to accept easement amendment as presented; motion seconded by Charlie Seilheimer and passed unanimously.

401K REDUCTION RESOLUTION

Motion made by Harry Atherton to approve resolution reducing the VOF 401k contribution to VOF staff (Attachment D); motion seconded by Jeff Walker and passed unanimously.

ADJOURN AT 11:51 AM.

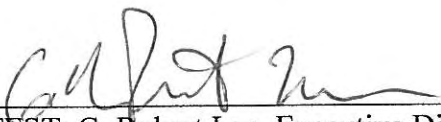
**VIRGINIA OUTDOORS FOUNDATION (VOF)
RESOLUTION TO SET VOF BOARD OF TRUSTEES MEETING DATES
FOR CALENDAR YEAR 2012**

WHEREAS, The Virginia Outdoors Foundation (VOF) Board of Trustees typically meets at least four times a year to consider easement proposals and matters of land conservation policy; now, therefore be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees, this 27th day of October 2011, That the following dates by, and are hereby, adopted for VOF Board of Trustee meetings in the calendar year 2012.

<u>DATES</u>	<u>LOCATION</u>
February 1, 2012 Policy/Easement Consideration	Charlottesville
April 18, 2012 Policy/Easement Consideration	South West Virginia
July 11, 2012 Policy/Easement Consideration	Charlottesville
October 30 & 31, 2012 Policy/Easement Consideration	Charlottesville

Adopted by a vote of: 7 for and 0 against



 ATTEST: G. Robert Lee, Executive Director

**VIRGINIA OUTDOORS FOUNDATION (VOF)
RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PROVIDE AN EXTENSION OF THE
APPROVAL TIME PERIOD AND TO REVIEW AND DETERMINE FEE WAIVER REQUESTS FOR
EASEMENT PROJECTS WHERE MORE THAN ONE-YEAR HAS ELAPSED SINCE BOARD OF
TRUSTEES APPROVAL OF AN EASEMENT PROJECT**

WHEREAS, the Virginia Outdoors Foundation (VOF) Board of Trustees, in meeting assembled on 22 October 2008, adopted a Resolution (R-08-11) imposing a reconsideration fee for easement projects that have not been recorded within one-year after Board of Trustees approval; and

WHEREAS, there have been many instances where externalities beyond the control of the owner of the land for an approved VOF easement project have resulted in the easement project exceeding its one year approval period and also, in some cases, justify a waiver from the reconsideration fee; and

WHEREAS, the Board of Trustees considers it appropriate to delegate the aforesaid fee waiver authority to the VOF Executive Director when a landowner can show appropriate justification; and

WHEREAS, the Board of Trustees considers it appropriate to delegate authority to the VOF Executive Director to provide for extensions to the one year approval period for easement projects that entail no change in terms but that have exceeded the approval time period due to unforeseen circumstances; and

WHEREAS, the delay attendant recordation of an easement pending perfunctory review of 1.) reapproval of an easement project with no change in terms and 2.) a reconsideration fee waiver request to the Board of Trustees appears to the Board of Trustees to entail significant allocation of staff resources and possible other unintended adverse consequences without commensurate benefit; now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees, this 27th day of October 2011, That authority for 1.) an extension to the one year approval time period for projects with no changes in terms and conditions and 2.) an easement reconsideration fee waiver, for good cause shown, be, and are hereby, delegated to the VOF Executive Director.

Adopted by a vote of: 7 for and 0 against

Attest: G. Robert Lee 

*Virginia Outdoors Foundation
Board of Trustees
Resolution of Appreciation for John William Abel Smith*

WHEREAS, John William Abel Smith served as Trustee for the Virginia Outdoors Foundation (VOF) from 1994 to 2002 and from 2003 to 2008; and

WHEREAS, Mr. Abel Smith was appointed to the VOF Board of Trustees by Governor George Allen in 1994 and Governor Mark Warner in 2003; and

WHEREAS, Mr. Abel Smith carried on with personal dedication, and his own unique style, the great tradition of land conservation work for which his immediate family is well known, particularly including Alice DuPont Mills, his mother-in-law, who was a Trustee, mentor, donor and guiding light for VOF in its early years; and

WHEREAS, Mr. Abel Smith was unwavering in his support of land conservation in Virginia and could be counted on to call for the question and provide a consistent vote for conservation, even in the face of opposition and resistance; and

WHEREAS, Mr. Abel Smith was always able to distill and direct the discussion to its essential decision; and

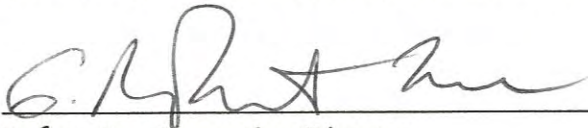
WHEREAS, Mr. Abel Smith is fondly remembered by VOF staff members who could count on him to hear their points, support their work, and provide a compliment; and

WHEREAS, Mr. Abel Smith always had an optimistic view, quick wit, and most of all, was fun to have as a Board member, friend, and ally in land conservation work; now therefore, be it

RESOLVED, this 27th day of October 2011, That the Board of Trustees of the Virginia Outdoors Foundation does hereby officially recognize the long and distinguished service of John William Abel Smith and join with the staff in expressing sincere thanks, gratitude and appreciation for his immeasurable contributions to the conservation of the cultural and natural heritage of the Commonwealth.

Approved by a vote of the VOF Board of Trustees: 7 in favor and 0 against

ATTEST:



G. Robert Lee, Executive Director

**VIRGINIA OUTDOORS FOUNDATION (VOF)
BOARD OF TRUSTEES
RESOLUTION TO REDUCE RETIREMENT PARTICIPATION**

WHEREAS, the Virginia Outdoors Foundation (VOF) established a discretionary profit sharing (2% on compensation base) and 401K discretionary matching contribution (additional employer match not to exceed 2% on 4% of employee's contributions); and

WHEREAS, keeping dedicated VOF employees is VOF's prime human resource priority; and

WHEREAS, VOF programmatic funding resources have been reduced which necessitates a number of unfortunate expenditure reductions pending augmented funding; and

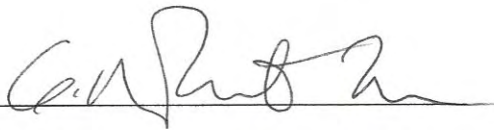
WHEREAS, VOF management feels that reducing employer retirement participation is preferable to reducing staff; now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this 28th day of October 2011, That VOF will suspend the 401K discretionary matching contribution and reduce the discretionary profit sharing contribution to 1%, and be it

RESOLVED FURTHER, That retirement and other employer benefit contributions can be restored by Board Resolution to previously established levels when revenue resources are deemed adequate to fund said benefit levels and in accordance with adopted VOF annual fiscal year budget authorizations.

ADOPTED by a vote of 7 in favor and 0 against.

ATTEST: _____



G. Robert Lee, Executive Director